**Minutes**

**EPMA Monthly Meeting**

**October 18, 2020**

**6:00 PM**

Lydia opened the meeting at 6:00.

Present were: Lydia Lewis, Dixie Noble, Gil Lowery, Myrtle Palmer, Darcel Browning, Molly Laula and Sandy Helms.

Minutes from the September meeting were approved.

Lydia informed the Board that Brenda Payne resigned from the Board on September 22, 2020. Motion was made and seconded that Darcel Browning be elected to take Brenda’s place until the Annual Meeting that is scheduled for November 7, 2020. Dixie Noble informed the Board that she will resign effective November 7, 2020. Under these circumstances, Darcel Browning will be named Treasurer effective November 7, 2020. Dixie will be removed from the checking and savings account and Darcel will be added as Treasurer effective November 7, 2020. It was also decided that Lydia Lewis, President, will be added to the savings account.

Dixie Noble gave the following Treasurer’s report:

Reserve income held in saving account $ 127,247.60 10/15/2020

\*\*includes Assessment collection of $92,650

\*\*includes reserve amount of $11,550 ($15.00/month X 110 properties X 7 months)

Checking account per Quickbooks: $ 34,561.03 10/15/2020

Dues outstanding > 90 days $ 257.47 10/15/2020

Uncollected assessment fees $ - 0 - 09/18/2020

*Please note that it was discovered that the Operating Fund and the Reserve Fund balances differed in the Treasurer’s Report from March 31, 2020 to October 2020. These are reporting errors and do not affect cash balances held by the HOA. The errors affect how the cash balances were allocated between the “Operating Fund” and the “Reserve Fund” These errors have been corrected by our CPA Firm, James Bean.*

 **Committee Reports:**

**Gate:** Kevin Kimmel

 As explained in the September minutes, the gate is working now with a temporary fix. Awaiting the new gate – expected delivery after the first of 2021.

**Pool:** The pool closed on October 15, 2020. Lydia acknowledged that several people in the neighborhood closed the pool each night at 7:00 P.M. and their help was greatly appreciated. Myrtle Palmer will contact a local pool company to get an estimate on some repairs to the pool wall so all be ready in the Spring.

**Lights & Irrigation System:** As previously noted, the light poles around the community have been damaged at the base of each pole. Kevin Kimmel volunteered to put new blocks around each base so the water cannot get inside and possibly damage the electrical wiring. Thanks to Kevin and Sally Kimmel each pole has been repaired, caulked and painted. This has been a tremendous savings to our community and we sincerely thank them for their contributions.

**Landscaping:** Gil reported that Sixtos has been busy trimming hedges around the pool area and cutting down the dead tree in the Boat Storage area. Gil also reported that the green Duckweed, also known as Lemnoideae, is a subfamily of flowering aquatic plants, known as duckweeds, water lentils, or water lenses. They float on or just beneath the surface of still or slow-moving bodies of fresh water and wetlands. Duckweed prefers to grow in water that is stagnant or extremely slow-moving. One way we could cut down on the duckweed is to put a couple fountains in the canal to move the water. This situation is being addressed.

**Boat Storage**: There are still two slots open.

**Committee for Community Involvement**: Kevin thanked everyone for their participation on October 3rd work day. We had a good turnout and a lot was accomplished.

**Miscellaneous report:**

Myrtle Palmer informed the Board that she met with our Insurance agent to review our liability insurance policy and to also adjust coverage on the Club House, tennis courts, etc.

**Old Business:** Lydia announced that due to the Governor’s policy of only 25 people in the Club House at the same time, the November 7th Board Meeting will be held virtual by ZOOM. This information was sent out in the package announcing the Annual Board Meeting.

**New Business:**  It was reported that our Seats on our Boat Dock are being ruined by people cutting bait on the seats – we need to address this problem immediately.

Meeting adjourned.