**Minutes**

**EPMA Monthly Meeting**

**November 16, 2020**

**6:00 PM**

Lydia opened the meeting.

Present were: Lydia Lewis, Gil Lowery, Myrtle Palmer, Darcel Browning, Kevin Kimmel, Samantha Gomez and Sandy Helms.

Lydia welcomed our newest Board member, Samantha Gomez. She will be working with the Board on establishing a Communications System and will serve as Chair of the Social Committee. Welcome!

Minutes from the October meeting were approved.

Minutes from the Annual Meeting were approved.

Darcel Browning gave the following Treasurer’s report:

Reconciled Reserve Fund Cash $ 127,249.90

Reconciled Operating Fund Cash (Checking Account) $ 37,787.20

Dues Outstanding > 90 days $ 32.47

***Note: to date, $92,650 of $92,650 of special assessment has been collected****.*

Treasurer’s report was approved.

**Committee Reports:**

**Gate:** As explained in the October minutes, the gate is working now with a temporary fix. Awaiting the new gate – expected delivery after the first of 2021. Myrtle has preprogrammed remotes for $10.00 and asked that all residents have one for their cars and golf carts. Please contact Myrtle if you want to get one for your family.

**Pool:** Myrtle and Lydia met with Havelock Pool & Spa and received a bid for: *Patching broken pieces on coping and stain to match as close as possible to existing stain. And to caulk between pool and tile with permaseal pool caulking for a cost of $3416.00.*  In order to get on their schedule for early next March or April we need to let them know as soon as possible. After discussion, it was decided that we accept the bid and get on their schedule for early Spring in order to have the work completed by Memorial Day.

**Irrigation System:** Gil reported that Rick Stepputis and Sixtos have been working on identifying the irrigation scheme for the community and hopefully by next Spring they will have it completed. The irrigation system has been shut off for the winter.

**Lights:** No outstanding issues

**Landscaping:** Sixtos has been busy sowing rye grass and weed killer. He will be away for the next two weeks but his son will be here filling in for him.

**Architectural Committee:** Myrtle reported there are several dead trees that have been identified and she will be sending out letter to the property owners to have these trees removed.

**Committee for Community Involvement**: Kevin reported that he, Myrtle, Lydia and Sally spent most of today putting a screen up at the canal to slow the duckweed from entering the canal. Myrtle is looking into getting a pump, etc. to suck out the duckweed. She will report at the next meeting.

**Club House:** We will be putting up Christmas decorations soon in the Club House, the Guard House and in the three circles at the entrance. Sandy will send out a time and date for volunteers to help decorate.

**Communications:** Samantha reported that she is setting up a Face Book for Emerald Plantation Home Owners. This new FB program will be used to make announcements to all HOA of upcoming events, etc.

**Socials:** Due to Covid we have not had any socials since March. Samantha suggested that we have an outside movie night. We could use the Tennis Courts and everyone bring their own chairs. Plans are being made; however, we have the projector but need to find a sound system (speaker) that can be used.

**Old Business:** Lydia announced that due to the Governor’s limitation on the number of people inside the Club House, we held the first-ever virtual Annual Meeting on November 7th, 2020 on ZOOM. This information was sent out in the package announcing the Annual Board Meeting.

**New Business:** Darcel asked if we will be purchasing additional pool chairs, lounges for next Spring. Myrtle will be checking with the company we purchased chairs from this year and see if there will be any discounts, etc.

No further business, meeting was adjourned.