**Emerald Plantation Master Association, Inc.**

**Monthly Board Meeting**

**May 18, 2020**

**Present:** Lydia Lewis, Dixie Noble, Gil Lowery, Brenda Payne, Kevin Kimmel, Myrtle Palmer,

Dennis Goodwin, Molly Laula, Sandy Helms

Lydia Lewis called the meeting to order at 6:00 P.M. Minutes from April meeting were approved.

Dixie Noble, Treasurer, gave the following report:

Reserve income held in savings account $154,447.60 5/15/2020

*\*\*includes Assessment collection of $87,900*

Checking account per Quickbooks: $ 28,097.60 5/15/2020

May reserve amount held in checking $ 3,300.00 5/15/2020

$15/mo x 110 properties x 2 months

Dues outstanding > 90 days $ 224.73 5/15/2020

Uncollected Assessment Fees $ 4,750.00 5/15/2020

Treasurer’s report was approved.

**Other Reports:**

**Gate** **and Gate House:** At the April meeting, Kevin Kimmel suggested to the Board that we should investigate how to secure the community since there is an opening at the Shopping Center where anyone could walk into the community. Tonight Myrtle Palmer presented to the Board a diagram with pictures regarding the possibility of securing the EP property by installing a fence from the gate house to the canal that would prevent outsiders from coming into the community without permission. After further discussion the Board asked Myrtle to present to the Board the costs, etc. involved with securing the community by installing a fence. Myrtle will give another report at the June meeting.

**Pool:** Molly Laula addressed the Board regarding the pool opening and suggested a new rule – smoking in smoking designated area only and a reminder of the old rule – no glass containers allowed in pool area. Lydia Lewis will make up a sign-up sheet to schedule Board members as well as residents to sign up to take turns opening and closing the pool each day. Blue Water will be expected to clean the bathrooms each day. Toilet supplies will be purchased by the Board for the bathrooms

**Landscaping:** Gil Lowery advised the Board that Rick Stepputis has been working to identify and manually replace the sprinkler heads for our irrigation system. The system is now up and running , set to come on 2 X daily, thanks to Rick’s unrelenting efforts. Sixtos, our Landscaping Contractor, purchased and spread mulch in all the designated areas. It was brought to the attention of the Board that the berm located along Emerald Plantation Road needs mulch or pine straw. If pine straw is used, bird netting should be used to cover the pine straw to keep it from sliding. Gil will discuss with Sixtos and report to the Board at the next meeting

**Lighting:** No report.

**Club House:** A light in the Club House needs to be replaced; however, the fixture is so high in the ceiling a normal ladder will not reach. Molly Laula volunteered to get two estimates on lowering the fixtures and replacing the bulbs with LED.

**Boat Ramp and Storage:** There are still two slots available.

**Architecture Committee:** Beautification around the Aqua Pumping Station has been completed. Myrtle Palmer and Sandy Helms purchased plants and mulch – also rigged up a sprinkler system to keep the new plants watered during the summer. Myrtle reported that three letters will be sent to homeowners this week regarding areas in the community that need attention. All empty lots should be mowed and maintained and all houses should be properly painted and maintained.

**Community Involvement Committee**: Kevin Kimmel reported that community residents recently spent the morning cleaning the chairs from the club house deck and staining the deck; however, they ran out of stain so as soon as more stain is purchased and the weather permits, we will have another community involvement day to complete this task. Also, the rope at the Canal was replaced with nylon rope. The excess nylon rope will be used at the boat dock to secure the area. At this time we would also like to acknowledge Bruce Paetzold. Bruce brought his tractor and leveled the area at the canal that was washing away. He added sand and mulch. He also used a kayak and got into the canal to clean and start the aerator. It is certainly a big help and saves us a lot of money when we all pitch in to improve our community. Thank you.

**Social Committee:** Brenda Payne suggested that we plan a social following the Annual Meeting – Annual Meeting will be announced at a later time.

**Old Business:** Additional landscaping at the Steps and Platform will be completed this week. Brenda Payne will be adding roses to beautify the area.

As reported in the April minutes, due to the Coronavirus we have postponed the scheduled May 2nd Annual Meeting until further notice. A special notice was mailed in the Quarterly Dues notice that included information on the Assessment and postponement of the Annual Meeting. A new date for the Annual Meeting will be determined as soon as the Coronavirus situation has been resolved by the Governor.

No further business, meeting was adjourned.